**Non-Public School Testing Service**

**Spring 2022 Training**

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| **Date:** | Tuesday, April 26, 2022 |
| **Location:** | Zoom Link |
| **Presenters:** | Brian Swiger | Brian\_Swiger@ncsu.edu |
|  | Wendy Wooten | Wendy.Wooten@dpi.nc.gov |
|  | Jaime Kelley  | Jaime.Kelley@dpi.nc.gov |

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| **Time** | **Training Topic** | **Presenter** |
| 9:00–9:15 | Welcome and Introductions | Jaime KelleyWendy WootenBrian Swiger |
| 9:15–11:30 | General Policy Session * Test Coordinator’s Handbook Extract
* End-of-Grade (EOG) and End-of-Course (EOC) Test Administration Policies
* Proctor’s Guide Video
 | Jaime KelleyWendy Wooten |
| 11:30–11:45 | TOPS Procedures | Brian Swiger |
| **11:45–12:30** | **Lunch Break** |  |
| 12:30–1:45 | End-of-Grade Test(paper) | Jaime Kelley |
| 1:45–3:00 | End-of-Course Test(online and paper) | Wendy Wooten |